

ADVERTISEMENT FOR BIDS:

HIGH-DENSITY FILE STORAGE SYSTEM INSTALLATION

LAKE COUNTY MAYOR'S OFFICE
LAKE COUNTY COURTHOUSE
229 CHURCH ST, TIPTONVILLE, TN

THE LAKE COUNTY MAYOR'S OFFICE IS REQUESTING SEALED BIDS FROM QUALIFIED VENDORS FOR THE PURCHASE AND INSTALLATION OF A HIGH-DENSITY FILE STORAGE SYSTEM FOR COURTHOUSE RECORDS AND FILE STORAGE.

PROJECT DESCRIPTION

THE PROJECT INCLUDES THE DESIGN, DELIVERY, AND INSTALLATION OF A HIGH-DENSITY SHELVING SYSTEM TO STORE COURTHOUSE RECORDS AND FILES IN THE RECORDS STORAGE AREA OF THE LAKE COUNTY COURTHOUSE. THE SYSTEM MUST BE CAPABLE OF SAFELY STORING LEGAL-SIZE FILES AND ARCHIVAL RECORDS WHILE MAXIMIZING STORAGE CAPACITY.

SCOPE OF WORK

WORK MAY INCLUDE, BUT IS NOT LIMITED TO:

- DESIGN AND LAYOUT PLANNING OF THE RECORDS STORAGE AREA
- DELIVERY OF HIGH-DENSITY SHELVING UNITS
- INSTALLATION OF TRACK-MOUNTED SHELVING SYSTEMS
- ADJUSTABLE SHELVING FOR LEGAL-SIZE FILES
- SAFETY LOCKING MECHANISMS

BID SUBMISSION

- SEALED BIDS MUST BE CLEARLY MARKED: "BID – HIGH DENSITY FILE STORAGE SYSTEM"
- BIDS MUST BE SUBMITTED TO:

LAKE COUNTY MAYOR'S OFFICE
LAKE COUNTY COURTHOUSE
229 CHURCH ST, TIPTONVILLE, TN

DEADLINE FOR SUBMISSION

ALL BIDS MUST BE RECEIVED NO LATER THAN:
APRIL 2, 2026 – 10:00 A.M.

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

BID OPENING

BIDS WILL BE PUBLICLY OPENED AND READ AT THE LAKE COUNTY COURTHOUSE ON:

APRIL 3, 2026- 10:00 A.M.

VENDOR REQUIREMENTS

ALL BIDDERS MUST:

- BE PROPERLY LICENSED AND INSURED
- PROVIDE REFERENCES FOR SIMILAR GOVERNMENT OR RECORDS STORAGE INSTALLATIONS
- PROVIDE WARRANTY INFORMATION FOR EQUIPMENT AND INSTALLATION

RIGHTS RESERVED

THE LAKE COUNTY MAYOR'S OFFICE RESERVES THE RIGHT TO:

- REJECT ANY AND ALL BIDS
- WAIVE INFORMALITIES IN THE BIDDING PROCESS
- ACCEPT THE BID DEEMED IN THE BEST INTEREST OF LAKE COUNTY

PUBLISHED BY:

LAKE COUNTY MAYOR'S OFFICE
LAKE COUNTY COURTHOUSE