INVITATION TO BID

A.D. Jarrett Gymnasium – 25-Ton HVAC Unit

BID DUE DATE: November 18, 2026
BID DEADLINE: 4:00 P.M. Central Standard Time (CST)
BID SUBMISSION: Sealed Envelope

NOTICE TO BIDDERS

Sealed bids will be accepted for the furnishing and installation of a new 25-ton HVAC foundational unit, horizontal discharge with package unit gas/electrical for the A.D. Jarrett Gymnasium.
All interested and qualified HVAC contractors are invited to submit a written bid for the project.

SCOPE OF WORK

The proposed project shall include:

1. Furnishing a new 25-ton commercial HVAC unit with low heat suitable for the gymnasium.
2. Delivery and installation of the HVAC unit.
3. All necessary labor, equipment, materials, and connections required for proper installation.
4. Electrical, mechanical, and ductwork connections as required.
5. Testing, startup, and verification of proper operation.
6. Removal and disposal of the existing HVAC equipment, if applicable.
7. All applicable permits and compliance with local and state building codes.

BID REQUIREMENTS

Each contractor shall submit a written bid that includes:

- Contractor's company name, address, and contact information.
- Description of the proposed HVAC equipment, including manufacturer, model, and specifications.
- Total proposed cost, including labor, materials, equipment, and installation.
- Estimated project completion timeline.
- Equipment and labor warranty information.
- Proof of applicable contractor licensing and insurance.

BID SUBMISSION INSTRUCTIONS

All bids must be received no later than Wednesday, November 18, 2026, at 4:00 P.M. CST.
Bids must be submitted in a sealed envelope with the following clearly written on the outside:
"BID SUBMISSION – A.D. JARRETT GYM – 20-TON HVAC UNIT"
Bids received after the stated deadline may not be considered.
BID DELIVERY ADDRESS: 145 Clarksburg Road, Huntingdon, TN 38344

RESERVATION OF RIGHTS

The issuing organization reserves the right to reject any or all bids, waive informalities in the bidding process, and select the bid determined to be in the best interest of the organization, subject to applicable procurement requirements.

CONTACT INFORMATION

For additional information regarding the project or to arrange a site inspection, please contact:
Contact Person : Dr. Lisa Norris
Phone Number: 731-535-6092
Email Address: lisa.norris@clarksburgschool.net
Issuing Organization: South Carroll County Special School District
Date Issued: 10/26/2026