JOB OPPORTUNITY

The Benton County Election Commission will be accepting resumes for the position of **Administer of Elections.**

The **Administer of Elections** shall be qualified by training, experience and ability in office technology, operations, and similar vocations, to perform the duties of the position in a proficient manner and in accordance with generally recognized standards. These duties include, but are not necessarily limited to, assisting with daily tasks, payroll, accounts payable, answering phones, filing and providing general support for county legislative and executive functions.

- Must have a high school diploma or GED
- Must be 18 years old or older
- Must not have a criminal record of infamous crimes
- Voting rights must be intact
- The Administer of Elections will be required to provide party affiliation and record thereof.

Please submit resumes to the Elections Office via mail or email:
Elections@BentonCountyTn.gov
– or -
Benton County Election Commission
113 Maple Avenue
Camden, TN 38320

DEADLINE to receive resumes will be Thursday, December 10th, 2026 by 12 PM